

Constitution of KML Charger Club

Adopted 10/8/90 Revised 8/30/93
Revised 2/21/05 Revised 12/3/07

Article I – Name The name of this organization shall be Kettle Moraine Lutheran High School Charger Club.

Article II - Purpose

- 1) The purpose of this organization shall be to do the following in a God-pleasing manner to His glory and the benefit of Kettle Moraine Lutheran High School:
 - A. Promote the development and general welfare of KMLHS.
 - B. Promote student and family involvement and interest in co-curricular activities at KMLHS.
 - C. Provide moral, physical and financial support for co-curricular activities at KMLHS.
 - D. Provide Christian fellowship opportunities for members of the KML family.

Article III - Membership

- 1) All parents or guardians of KML students are automatically considered members of this organization.
- 2) The membership of this organization may include any adult(over 18) interested in the progress and development of co-curricular activities at KMLHS

Article IV - Officers

- 1) The officers of this organization shall consist of four elected members, namely: president, vice-president, secretary, and treasurer.
- 2) Members that do not belong to a KMLHS Federation congregation may not be officers.

Article V - Finances

- 1) All funds raised by this organization shall be accounted for by means of an annual report to the KML Board of Directors.
- 2) No dues shall be collected. Free-will offerings may be taken at regularly scheduled meetings. Free-will offerings may also be taken at Charger Club sponsored meetings and activities.
- 3) All forms of fund-raising must agree with the established policies of the KMLHS Federation and must have the approval of the KML Board of Directors.

Article VI – Amendments This constitution may be amended by two-thirds majority vote of the members present at any regular meeting. The amendment must have been presented in writing at a preceding general membership meeting of the organization.

Article VII – Dissolution Should future exigencies make the dissolution of this organization necessary or desirable, all assets of this group shall revert to Kettle Moraine Lutheran High School.

BY-LAWS

Article I - Meetings

Sec. 1 A general membership meeting of this organization shall be held annually at a time deemed appropriate by the officers.

Sec. 2 The Annual meeting shall be a general membership meeting to be held at a time determined by the executive board.

Article II – Quorum The members in attendance at a meeting shall constitute a quorum.

Article III - Election of Officers

Sec. 1 The Executive Board shall serve as the nomination committee and a slate of candidates will be prepared for an annual election.

Sec. 2 Officers are to be elected by a majority vote annually.

Sec. 3 The Vice-President shall be elected to a two-year progressive term. He shall serve the first year as Vice-President and then move to the position as President for the second year. The past-president is encouraged to serve the board in an advisory capacity the third year.

Sec. 4 The Secretary and Treasurer shall be elected to two year terms. The Secretary shall be elected in the odd numbered calendar year and the Treasurer shall be elected in the even numbered calendar year.

Sec. 5 No officer may serve for more than two consecutive terms.

Article IV - Duties of Officers

Sec. 1 The President shall preside at all meetings of the group, arrange for a printed agenda, appoint committees, and shall be an ex-officio member of all committees.

Sec. 2 The Vice-President shall work closely with the President and shall assume all duties of the President in his/her absence. The Vice-President shall act as the committee co-ordinator.

Sec. 3 The Past-President shall serve as an advisory member of the Executive Board.

Sec. 4 The Secretary shall keep the minutes and records of all meetings, take care of any correspondence, and maintain a current listing of adopted policies.

Sec. 5 The Treasurer shall keep an accurate record of all funds, pay all bills, and prepare a financial report for each meeting. The Treasurer shall be responsible for the Annual Financial Report.

Article V - Executive Board

Sec. 1 The Executive Board shall be composed of the officers of the organization and the faculty advisor(s).

Sec. 2 The Activities Director of KMLHS will serve as the faculty advisor to the Charger Club.

Sec. 3 The Executive Board shall have general supervision of the affairs of the organization.

Sec. 4 The Annual Budget will be presented at the Annual General Membership Meeting.

Sec. 5 The Executive Board shall annually determine the committees needed for the operation of the organization.

Sec. 6 By a majority vote, the members of the Executive Board shall be empowered to make non-budgetary expenditures without authorization of the membership.

Article VI - Annual Financial Report

Sec. 1 The Treasurer shall be required to prepare a financial report for the annual meeting and to file copies of this report with the Board of Directors of Kettle Moraine Lutheran High School.

Sec. 2 An auditing committee of up to two shall be appointed in May by the President of this organization to complete an annual audit by July 31.

Article VII – Authority The rules contained in Robert's Rules of Order, Revised, shall govern this group in all cases in which they do not conflict with the rules of this organization.

Article VIII- Amendments (By-Law Revisions) A two-thirds (2/3) vote by the members of this organization attending a regularly scheduled meeting can change the By-Laws.